

**LOWER SAUCON AUTHORITY  
MINUTES OF MEETING  
JULY 19, 2022**

**1. Call to Order**

Mr. Anderson called the meeting to order at 6:34 P.M.

**2. Roll Call**

Present were Mr. Anderson, Vice Chairman; Mr. Werner, Secretary; Mr. Davis, Member; Mr. Keich, Member; Mr. Ross, Administrator; Mrs. Kerchner, Secretary; Mr. Backenstoe, Attorney; (Mr. Smith, Ms. Fetzer and Mr. Youst were present via zoom and Mr. Gress, Mr. Corcoran, Mr. Carocci and Mr. Reccek were not present).

**3. Citizen Agenda Items**

None.

**4. Minutes**

Motion by Mr. Werner, Second by Mr. Davis to approve the minutes dated June 21, 2022 as presented.

Roll Call 3-0-2 Motion Approved. (Mr. Smith and Mr. Keich abstained and Mr. Gress and Mr. Corcoran were not present).

**5. Financial Report**

Mr. Corcoran was not present. Mr. Ross said Mr. Corcoran has two items for him to report. Mr. Ross said during the audit the auditors had a few suggestions for minor additional practices for the Authority to put into place. The Auditors said that the Authority still does not have a defined interest rate risk, credit risk or concentration of credit risk for the Authority investments. Mr. Ross said he will work on putting a policy for this in place and he will contact other Authorities to see if they will share any information as to what policies they may have in place.

**6. Agenda**

#### **A. Applebutter Road Tank Repairs**

Mr. Ross said we are currently in the process of drawing down the tank. Mr. Ross said we are set for Mid-Atlantic Storage to begin work on August 1<sup>st</sup>. Mid-Atlantic Storage called and said they may be a few days behind schedule for starting the work. Mr. Ross said the crew sealed off and bagged the hydrants that will be out of service during the time of the tank work. Mr. Reccek notified the fire company so they can make the necessary accommodations while the take is out of service. Mr. Ross said he will be contacting the landfill to let them know once the tank is out of service.

Mr. Davis asked about how long the tank work will take. Mr. Ross said the work should be completed the end of August to the beginning of September.

Mr. Smith asked about how long it will take to refill the tank once the work is completed. Mr. Ross said it will take about two to three days to refill the tank. Mr. Youst clarified to say that it would take about a day and a half if no water is being used but with water being used by homeowners it will take about two to three days to fill the tank.

#### **B. Cobble Creek Sidewalk**

Mr. Ross said the repairs are completed. He said the update includes pictures of the completed work. Mr. Ross said a reinforced heavy-duty concrete was used which should withstand the weight of a truck if any would have to drive over the sidewalk. Mr. Ross said Hillegass Contracting has been paid.

#### **C. Lead and Copper Testing**

Mr. Ross said we are required by the state to complete lead and copper testing every three years. Mr. Ross said the bottles were dropped off to the customers Monday and picked up today. We dropped off twenty bottles and picked up nineteen bottles and the other customer will do the sample tomorrow. The lab will pick up the bottles on Thursday.

Mr. Davis asked if it is the same test sites every three years. Mr. Ross said we have forty sites, that must remain the same for the testing every three years and out of the forty sites we must get twenty samples.

#### **D. Sunderland Drive, Quarter Mile Road and Woodland Drive Pipe Projects**

Mr. Ross stated that this is two years of pipe replacement being completed in one year, since we were unable to get the pipe in time to complete last year's project. Mr. Ross said the project is moving along very well and said the crew is doing an excellent job. Mr. Ross said that all the new water main is in the ground and it has been tested. The water came

back free from coliform. The next step is connecting the service lines to the new water main.

Mr. Ross said next year we will be replacing the pipe on North Drive from Woodland Drive to Quarter Mile Road. Mr. Ross said we think we have enough pipe in stock after this job is completed for the replacement next year to not have to bid the project. Mr. Reccek likes to have pipe as stock for emergencies. Mr. Ross said he talked to Luke Heist from L/B Water, and he said it could take about nine months to receive the pipe. Mr. Ross said he would like to put the project out to bid in August or September to then be able to award the bid September or October. Putting the bid out early will ensure enough time to receive the pipe by next spring.

#### **E. Creekside Update**

Mr. Youst said the Board Members should have a concept plan handout. Mr. Youst said PennDOT approved Hanover Engineering as the engineer of record for the Authority. PennDOT said we can move along with the preliminary design and preliminary easement alignment. Mr. Youst said we are not authorized to move along with the final design or final easement acquisition. Mr. Youst then reviewed the handout with the Board Members regarding the relocation of the water and sewer lines since they must be relocated because of the bridge work and relocation of the bridge. It was now determined that the water main will be very close to the bridge and will have to be moved. Mr. Youst said he is hoping to get feedback on the sketch from the county bridge engineer sometime this week. Mr. Youst will ask them when we can begin obtaining the necessary easements we will need. He said we will keep moving along pending the county bridge engineer and PennDOT's approval of our preliminary design.

Mr. Ross said the Creekside handout now includes line items for the reimbursable expenses of the relocation of the water main and sewer main. Mr. Youst said he will get Mr. Ross the estimated figures for the expenses of the water and sewer line relocation for the Creekside handout this week.

Mr. Keich asked about how long the water line is and Mr. Youst said about 420ft, and the sewer line is about 420ft or a bit longer.

Mr. Anderson asked what easements are needed for this project. Mr. Youst said we will need an easement at the catering property that Lower Saucon Township is in the process of acquiring. The other easement will be with a nearby property owner.

#### **7. Citizen Non- Agenda Items**

None.

## **8. Reports**

### **A. Attorney**

Attorney Backenstoe said closing on the billboard property is scheduled for Friday August 29<sup>th</sup>. This is for the Creekside project.

Also, Attorney Backenstoe noted that he sent out the requested will serve letter to the solicitor for Upper Saucon Township stating that the Authority will serve the Saucon Overlook Estates development with water. He is waiting to receive correspondence back from them confirming they received and are agreeable to our correspondence.

### **B. Engineer**

Mr. Youst said he will be working on a legal description for the billboard property. The description on the old deed needs to be updated. Mr. Youst is hoping to have the updated description completed and reviewed by one of his surveyors this week.

### **C. Administrator**

Mr. Ross said he handed out a copy of the audit report for the Board Members. He said he will have a representative from Hutchinson, Gillahan & Freeh at the next board meeting to review the audit report and answer any questions.

Mr. Ross said when the governor signed the budget this year it included funds from the American Rescue Plan for water and sewer projects. Mr. Ross said this is directly geared toward authorities. Mr. Ross said a portion of this money is dedicated toward water and sewer. Mr. Ross said PMAA sent out an email with the programs and the applications to submit to apply to receive a portion of the funds. He said he will look and see what project the Authority can use for the application to hopefully receive a portion of this funding. He thanked Mr. Youst for forwarding this information to him as well.

### **D. Chairman**

Mr. Gress was not present. Mr. Anderson as temporary chairman noted that he will be unable to attend the August meeting.

### **E. Members**

No members had anything to report.

## **9. Adjournment**

Upon motion by Mr. Davis, Second by Mr. Werner the July 19, 2022 Board Meeting adjourned at 7:21 P.M.

Respectfully Submitted,

Emily Kerchner  
Recording Secretary

